



**Midd-West School District
Regular Meeting
Middleburg Middle School
Monday, February 8, 2010**



"A Quality Education for All, for Life"

I. Executive Session 6:30PM

Executive meeting was held prior to the meeting to discuss personnel issues.

II. PLANCON Part C Public Hearing 7:00PM

III. Roll Call 7:30PM

Board of School Directors

		Present	Absent
Mrs. Nancy O. Kroh	Board President	<input checked="" type="checkbox"/>	
Mr. James H. Aurand	Board Vice-President	<input checked="" type="checkbox"/>	
Mr. Larry E. Moyer	Board Treasurer	<input checked="" type="checkbox"/>	
Mr. M. Richard Aucker	Member	<input checked="" type="checkbox"/>	
Mr. Timothy E. Folk	Member	<input checked="" type="checkbox"/>	
Mr. Ronald L. Hoffman	Member	<input checked="" type="checkbox"/>	
Mrs. Dana J. Kemberling	Member	<input checked="" type="checkbox"/>	
Ms. Susan K. Kinney	Member	<input checked="" type="checkbox"/>	
Mr. Ross A. Snook	Member	<input checked="" type="checkbox"/>	
Dr. Wesley L. Knapp	Superintendent {Non-Voting Member}	<input checked="" type="checkbox"/>	

Others

Miss Sarah E. Boonie	Student Representative		<input checked="" type="checkbox"/>
Miss Sarah S. Boonie	Student Representative		<input checked="" type="checkbox"/>
Mrs. Nicole A. Stauffer	Board Secretary		<input checked="" type="checkbox"/>
Mrs. Daphne D. Snook	Director of Curriculum, Instruction & Technology		<input checked="" type="checkbox"/>
Ms. Lynn Y. Naugle	Business Manager	<input checked="" type="checkbox"/>	
Mr. Mark Remy	Esquire, Solicitor	<input checked="" type="checkbox"/>	

Administrators

Dr. David Fassett	Supervisor of Special Education
Mr. David Harrison	Principal, WSMS & WBE
Ms. Cynthia Hutchinson	Principal, MWHS
Mrs. Donna Samuelson	Principal, MMS
Mrs. Bree Solomon	Athletic Director
Mr. Gary Thomas	Supervisor of Buildings & Grounds
Mr. Gregg Wetzel	Principal, ME & PWP
Mrs. Carla Hayes-Sauers	Assistant to the Principal-ME
35 Interested Citizens	

IV. Superintendent's Report

- A KEYSTONE AWARDS** – Dr. Knapp presented Keystone Awards to Principals Gregg Wetzel, David Harrison, & Donna Samuelson for Perry-West Perry Elementary School. West Beaver Elementary, West Snyder Middle School and Middleburg Middle School. Each of these schools met Adequate Yearly Progress (AYP) for the 2008-2009 school year.
- B STATE BUDGET**– Dr. Knapp announced that the State Budget proposal will be released tomorrow, February 9, 2010, including the state’s allocation for education.
- C RFP FOR LAND DEVELOPMENT AND FEASIBILITY STUDY UPDATE** – Dr. Knapp noted that a draft of the RFP for Land Development has been completed and that he will be gathering stakeholders to develop a list of items to be included in the master plan. He also noted that both the RFP and feasibility study update are on tonight’s agenda.
- D OUT OF DISTRICT** – Dr. Knapp reminded Board Members that he will be out of the District February 10th to February 12th to attend the national AASA conference.

V. Scheduled Speakers

- A Lorna Gessner-Senior Class Alumni Brick Fundraiser**-Mrs. Gessner, representing the parents of the senior class, presented information regarding a proposed fundraiser for the Senior After- Prom Party. The proposal includes the sale of engraving on bricks that would be placed in the plaza outside the new main entrance to the high school. Each brick would include the name of an alumni, the year of graduation and the school from which they graduated, i.e. Midd-West HS, Middleburg HS, West Snyder HS, Beaver Vocational HS or McClure HS.

Mr. Aurand moved and Mrs. Kinney seconded a motion to approve the fundraiser.

Discussion was held on the process and who would be responsible for the purchase of the bricks. Jeff Straub explained that the bricks are not currently included in the plans for the plaza area and a change order would have to be developed and priced.

Mr. Snook moved and Mr. Aurand seconded a motion to table the decision on the fundraiser until all information was available.

Yes: Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer, & Snook

No: None

MOTION CARRIED

- B Stephen Flaherty, RBC Capital Markets & Jens Damgaard, Rhoads & Sinon, LLP-2010 Bond Issue**-Mr. Flaherty and Mr. Damgaard reviewed the bond purchase agreement and the parameters resolution for the 2010 bond issue to complete the final piece of financing for the Midd-West High School Project. Approval of the resolution appears on tonight's agenda.
- C Jeffrey Straub-Architect, Crabtree, Rohrbaugh & Associates-Middleburg Elementary Options**-Mr. Straub reviewed a design for additions and renovations to the Middleburg Elementary School. The design, developed after discussions with the Administration, creates a school within a school plan which separates grades into pods, adds special education spaces, centralizes the library, moves the administration area to create separate secure entrances for students and visitors, and creates corridors to the larger common areas which allows for travel to these areas without entering the grade pods. Mr. Straub also compared cost estimates between an addition and renovation project versus a new school. The comparison showed the difference to be more than \$5 million; indicating there is significant value in the existing building and a new school would not be the preferred option.

VI. Administrative Reports

A Business & Fiscal Report

Lynn Y. Naugle, Business Manager

No Report

B Curriculum, Instruction & Technology

Daphne D. Snook, Director

1 February 12, 2010-Professional Development In-Service – Ms. Naugle, reporting for Mrs. Snook, distributed an updated schedule of activities for the February 12th in-service. Ms. Naugle also reminded Board members that tours of the new high school construction would be conducted at 8:00 a.m. and 9:00 a.m. If Board members wish to attend, the tours begin in the current high school cafeteria.

2 POLICY 113.2 Behavior Support – Ms. Naugle noted a correction to the title of Policy 113.2. The new policy language completely replaces the existing policy. The revised policy is necessary due to the results of the Special Education audit.

3 School World Web Hosting Service Agreement– Ms. Naugle reviewed the web hosting service which would provide the staff vastly improved means to create and update individual websites without the need to rely on the technology coach for maintaining the staff websites. The service is eligible for up to 75% E-rate reimbursement. Approval of the service agreement appears on tonight's agenda.

C Maintenance & Facilities

Gary L. Thomas

Supervisor of Buildings & Grounds

No Report

VII. Action Items

The following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "Nay" or "I abstain."

A Consent Agenda

Mr. Folk moved and Mr. Aurand seconded a motion to approve the Consent Agenda as follows:

- 1. Approval of Minutes from the January 25, 2010, regular meeting of the Midd-West School District Board of Directors.**
- 2. Revised Policy 113.2- Behavior Support-First Reading**
- 3. Revised Policy 904-Public Attendance at School Events-First Reading**

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No None

Motion Carried

B Fiscal

1. 2010-2011 Preliminary General Fund Budget

Mr. Aurand moved and Mr. Aucker seconded a motion to approve the 2010-2011 Preliminary General Fund Budget in the amount of \$31,553,426.00.

YES Aucker, Aurand, Folk, Kemberling, Kinney & Kroh

No Hoffman, Moyer & Snook

Motion Carried

2. Act 1 Exceptions

Mr. Aucker moved and Ms. Kinney seconded a motion to approve the Administration to submit referendum exceptions for which the District is eligible as listed in Act 1 to the Pennsylvania Department of Education for the 2010-2011 fiscal year.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh & Moyer

No Snook

Motion Carried

3. Web Hosting Service Agreement

Mr. Aurand moved and Ms. Kinney seconded a motion to authorize the Administration to enter into a service agreement with School World for web hosting services at an initial start-up fee of \$750 and an annual service fee of \$7,500.00 (75% of the annual fee will be reimbursed through E-rate).

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
No None

Motion Carried

4. Resolution for 2010 Series Bonds

Mr. Folk moved and Mr. Aucker seconded a motion to adopt the Resolution for 2010 Series Bonds, as presented by bond counsel, authorizing the issuance of a bond issue under various parameters for the completion of the Midd-West High School Project and other capital projects. (A copy of the Resolution is included in the agenda packet.)

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh & Snook
No Hoffman & Moyer

Motion Carried

5. Feasibility Study

Mr. Aurand moved and Ms. Kinney seconded a motion to engage Crabtree, Rohrbaugh & Associates to update the Midd-West School District's most recent feasibility study at a cost not to exceed \$5,000.00.

YES Aucker, Aurand, Folk, Kemberling, Kinney & Kroh
No Hoffman, Moyer & Snook

Motion Carried

6. Request for Proposal-Land Development

Mr. Folk moved and Mr. Aucker seconded a motion to authorize the Administration to develop and issue a Request for Proposal for a Land Development Study.

YES Aucker, Aurand, Folk, Kemberling, Kinney & Kroh
No Hoffman, Moyer & Snook

Motion Carried

C Personnel

At 9:08pm an executive session was held for the purpose of personnel. The executive session ended at 9:22pm.

1. Personnel Report

Mr. Aucker moved and Mr. Aurand seconded a motion to approve the Personnel Report as follows:

a) Employment-Certificated

(1) Jenna M. Leister	Extended-rate Substitute Elementary Teacher, Grade 1	PWP
Effective January 13, 2010 through March 9, 2010		
Salary: \$80.00 per day for the first thirty (30) consecutive days and \$200.93 per day for the remainder of the assignment.		
Reason: Replacement/Wetzel		

b) Employment-Classified

(1) Elise N. Wert	Part-Time Instructional Assistant Life Skills Support Program	PWP
Effective: February 9, 2010		
Salary: \$7.55 per hour (base)		
Reason: Replacement/Fassett		

(2) Hannah E. Shipman*	Part-Time Instructional Assistant Personal Care	PWP
Effective: February 10, 2010		
Salary: \$7.55 per hour (base)		
Reason: Replacement/Fassett		
*Pending Act 114 Clearances		

c) Appointments**(1) Extra-Curricular**

{The stipends will be determined at a later date, following approval of the
Mid-West School District Professional Staff Collective Bargaining Agreement}

(a) Jason A. Gemberling	Track & Field Coach-Head	MWHS
(b) Stanley L. Share	Track & Field Coach-Assistant	MWHS

(2) Extra-Curricular-Volunteer 2009-2010

(a) Travis M. Inch	Baseball Coach-Volunteer	MWHS
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(3) Athletic Event Personnel 2009-2010

(a) Paul E. Musser	Clock Operator
(b) Lisa M. Wagner	Clock Operator

d) Additions to Substitute Lists**(1) Certificated-2009-2010 School Year**

	<u>Area of Certification</u>
(a) Bradly J. Richmond	Citizenship; \$80 per day
(b) Mark D. Laub	Vocational Agriculture/General Science; \$80 per day

(2) Classified/Custodial 2009-2010

(a) **Paul E. Musser**

e) Resignations

(1) Danielle L. Warntz	Part-Time Instructional Assistant Title I Reading Program Effective: January 19, 2010	WBE
(2) Heidi M. Leofsky	Part-Time Instructional Assistant Learning Support Program Effective: January 25, 2010	MWHS
(3) Tiffany S. Summers	Part-Time Instructional Assistant Personal Care Effective: February 15, 2010	PWP

YES Aucker, Aurand, Folk, Kemberling, Kinney & Kroh

No Hoffman, Moyer & Snook

Motion Carried

2. Leaves of Absence

Ms. Kinney moved and Mr. Snook seconded a motion to approve the following leaves of absence:

a) Effective: March 5, 2010 through approximately March 19, 2010	ME
b) Effective: January 26, 2010 and continuing until a physician certifies the employee is able to return to work.	MWHS

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No None

Motion Carried

3. Uncompensated Leave

Mr. Aurand moved and Ms. Kinney seconded a motion to approve the following uncompensated leave:

a) **Effective: February 23, 2010 through March 5, 2010.**

MWHS

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No None

Motion Carried

4. Annual Salary Adjustment-Superintendent

Mr. Aucker moved and Ms. Kinney seconded a motion to approve the increase in the salary of Superintendent, Dr. Wesley L. Knapp by 3.5%. The adjustment is to be retro-active to December 1, 2009.

Mr. Snook moved and Mr. Hoffman seconded a motion to amend the current motion and to adjust the salary of the Superintendent by an increase of 1%.

YES Hoffman, Moyer & Snook

No Aucker, Aurand, Folk, Kemberling, Kinney & Kroh

Motion to Amend Failed

President Kroh called for a vote on the original motion.

YES Aucker, Aurand, Folk, Kemberling, Kinney & Kroh

No Hoffman, Moyer & Snook

Motion Carried

5. Bus Driver

Mr. Moyer moved and Mr. Hoffman seconded a motion to approve the following bus driver for the 2009-2010 school year:

a) **Gregory A. Donato**

Hunters Valley Inc.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer

No None

Abstain Snook

Motion Carried

D Policy & Program Recommendations

Mr. Moyer moved and Ms. Kinney seconded a motion to approve the following educational and/or class trips:

1. Educational and/or Class Trips

a) Grade 6

MMS

Destination: Liberty State Park, NJ
 Cost to District: \$1660.00
 Dates: Thursday, May 6, 2010

b) Outdoors Club

MWHS

Destination: Black River Watertown, NY
 Cost to District: \$0
 Dates: Saturday, May 22 through Sunday, May 23, 2010

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh, Moyer & Snook
No Hoffman

Motion Carried

2. Addition of Clubs-Midd-West High School

Mr. Aucker moved and Mr. Snook seconded a motion to approve the request to create the following clubs at the Midd-West High School:

- a) French Club**
- b) Sewing Club**
- c) Drama Club**
- d) Play-It-Forward Club**
- e) Archery Club**
- f) Future Educators Association**
- g) Environmental & Recycling Club**
- h) Math 24 Game Club**
- i) Renaissance Action Team**

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh, Moyer & Snook
No Hoffman

Motion Carried

VIII. Other Items

A Plancon C-Site Acquisition

Mr. Folk moved and Ms. Kinney seconded a motion to approve PlanCon Part C-Site Acquisition and to authorize submission of PlanCon Part C to the Pennsylvania Department of Education.

YES Aucker, Aurand, Folk, Kemberling, Kinney & Kroh

No Hoffman, Moyer & Snook

Motion Carried

B Board

1. Conference Requests

Mr. Aurand moved and Mr. Aucker seconded a motion to approve the following board member conference requests:

a) Dana J. Kemberling

Destination: PSBA New Board Orientation Workshop

Cost to District: \$349.00

Dates: April 17 & 18, 2010

b) Susan K. Kinney

Destination: PSBA New Board Orientation Workshop

Cost to District: \$396.00 plus mileage reimbursement.

Dates: March 3, 2010, April 7, 2010 and April 17, 2010

c) Susan K. Kinney

Destination: PSBA Legislative Advocacy Conference

Cost to District: \$299.00 plus mileage reimbursement.

Dates: April 25 & 26, 2010

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh & Moyer

No Hoffman & Snook

Motion Carried

IX. Public Comment

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

No Public Comment

X. Reports

A CSIU

Mr. Timothy E. Folk, District Representative

Mr. Folk reported that the next CSIU Board meeting is scheduled for February 17, 2010.

B SUN Area Technical Institute

Mr. Ronald L. Hoffman, District Representative

Mr. Hoffman reported that the next meeting is scheduled for February 18, 2010. Dr. Knapp requested that Mr. Hoffman ask the SUN Joint Operating Committee revisit the treatment of procedures for discipline matters at SUN Tech.

C PSBA Liaison

Ms. Susan K. Kinney, District Representative

No Report

D Associate Student Representative

Miss Sarah E. Boonie & Miss Sarah S. Boonie

No Report

E Buildings & Grounds Committee

Mr. M. Richard Aucker, Chair

Mr. Aucker announced the next meeting, scheduled for February 11, 2010, is not needed.

F Transportation Committee

Mr. Ronald L. Hoffman, Chair

Mr. Hoffman announced that at the February 4, 2010 meeting, the Committee discussed a personnel matter.

XI. Information Items**A Change In Assignment**

1. Hedy A. Whatley as part-time instructional assistant for the Learning Support Program at Middleburg Middle School to part-time instructional assistant for the Emotional Support Program at Middleburg Middle School to be effective on February 1, 2010.

B Dates for Board Members' Calendars

Date	Time	Event	Location
2/9/10	6:30PM	PTO Meeting	PWP
2/10 - 2/13/10		District Band	MWHS
2/11/10	7:00PM	PTO Meeting	MMS
2/11/10	7:30PM	King of Hearts Dance	MWHS
2/12/10		School Closed, Teacher In-Service	All Locations
2/15/10		School Closed, President's Day	All Locations
2/18/10	7:00PM	PTO Meeting	ME
2/22/10	6:30PM	PTO Meeting	WBE
2/22/10	7:00PM	Music Boosters Meeting	MWHS
2/24 - 2/27/10		Regional Orchestra	MWHS
2/25/10	6:00PM	PTO Book Bingo	WBE

XII. Adjournment

There being no further business for the meeting, Mr. Hoffman moved and Mr. Aurand seconded a motion to adjourn the meeting at 9:47 p.m.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No None

Motion Carried

Nicole Stauffer
Board Secretary